

Volunteer Application



General Information

Name _____

Address _____ City _____ State _____ Zip _____

Phone (h) _____ (w) _____ (c) _____

Date of Birth _____ Sex _____ Email _____

Language (if not English please specify) _____

Have you ever been convicted of a crime? No ___ Yes ___ If yes, please explain _____

Has your driver's license ever been suspended? No ___ Yes ___ If yes, please explain _____

Have you been touched by cancer?

No _____

Yes _____ (if you are less than one year past diagnosis, we suggest becoming a member first. We will always welcome you as a volunteer later.)

If yes, please tell us about it (optional) _____

Do you have any limitations that might interfere with volunteering?

If yes, please explain: _____

No _____

Emergency Contact

Name _____

Telephone _____

Relationship _____

I hereby give permission for Gilda's Club Northern New Jersey to contact the aforementioned person in case of an emergency.

_____ **Initial**

Professional Information

Place of employment (or previous career if not working) _____

Please list any professional credentials _____

Please list 2 professional / personal references:

Name _____ Telephone _____

Name _____ Telephone _____

Volunteer Opportunities

How did you hear about Gilda's Club Northern New Jersey? _____

My schedule allows me to volunteer _____ morning _____ afternoon _____ evening _____ weekend

Please check all opportunities that you are interested in:

- _____ Community Outreach (must participate in a Gilda's Club NNJ outreach training)
- includes but is not limited to:
 - Local hospital outreach tables
 - Health fairs
 - Distribution of brochures and information to local healthcare professionals

- _____ Clubhouse Assistance
- includes but is not limited to:
 - Calendar mailings (monthly)
 - General and fundraising mailings
 - Reception / front desk greeter
 - Social events (set up, food prep, clean up)

- _____ Facilitators
- Mental health professionals (MSW, LPC, MFT, RN, MD, PsyD)
 - Facilitate support group or networking group
 - Other facilitator (i.e. yoga instructor, art instructor, book club facilitator)
 - Facilitate on-going or one time workshops

- _____ Fundraising
- includes but is not limited to:
 - Third party events
 - Annual events i.e. Bachelor Auction, Laugh Off, Holiday Luncheon

- _____ Cultural Outreach Department
- includes but is not limited to:
 - Community outreach to populations identified as areas of unmet need
 - Coordination of education sessions
 - Coordination of fundraising events
 - Participation on individual teams focused on outreach to specific cultural populations (check all that apply):
 - _____ African-American
 - _____ Hispanic/Latino
 - _____ Korean
 - _____ Asian Indian
 - _____ Other : _____

Special Talents: Do you have a special talent, hobby or skill that you would like to offer to Gilda's Club NNJ (i.e. ask the attorney, various art workshop or gentle exercise classes)?

Please note: While many volunteers would like to volunteer in our Noogieland children's program, there are currently limited opportunities to do so. We do our best to allow for everyone to have an opportunity, but we hope that in the meantime, you'll consider volunteering in one of the many other volunteer roles available at Gilda's Club Northern New Jersey. Thank you in advance for your patience.

III. Volunteer Agreement

A. Verification

I certify that all information given in this profile is true, complete, and correct. I understand that any false information on this application is cause for termination as a volunteer for Gilda's Club Northern New Jersey, as is behavior deemed intolerable, rude, or unjustified. Gilda's Club Northern New Jersey has the right to terminate the contract if the volunteer is unable to fulfill their assigned responsibilities.

_____ **Initial**

B. Publicity Release

I, the undersigned, hereby grant to Gilda's Club Northern New Jersey the right, license and privilege to use my name, likeness, photograph, voice and biography in such a manner as Gilda's Club Northern New Jersey deems appropriate in order to promote, advertise and publicize Gilda's Club NNJ and its charitable activities. This applies also to my child (ren) or other minors that may be under my care while at Gilda's Club Northern New Jersey.

_____ **Initial**

C. Volunteer Participation in Workshops

I understand and agree that:

1. Any recreational or physical training activity involves some risk of injury, whether apparent or not, and by participating in any such activity I assume all risks, known or unknown, whether foreseeable or not; and
2. In consideration of Gilda's Club Northern New Jersey's assent to the use of its premises and/or facilities for non-employment related recreational and physical training activities, I release Gilda's Club Northern New Jersey of any and all liability for any injury or damages resulting from or incurred in connection with my participation in any recreational and/or physical training program except to the extent that such injury or damages are caused by gross negligence on the part of Gilda's Club Northern New Jersey, and I agree to indemnify and hold Gilda's Club Northern New Jersey harmless with respect to any claim rising from any intentional or negligent conduct on my part.

Signature _____

Date _____

Staff Notes:

Date Trained: _____

Categories: _____



VOLUNTEER CODE OF CONDUCT

All Volunteers of GCNNJ are required to adhere to the following code of conduct:

- ✓ To uphold first and foremost, above all self interest, the mission and vision of GCNNJ;
- ✓ To demonstrate a professional and courteous demeanor toward all individuals you come into contact with while performing duties on behalf of GCNNJ;
- ✓ To represent GCNNJ and their agents (staff, board members, etc.) in a positive manner, both verbally and in writing;
- ✓ To keep confidential all personal information (contact information, medical information, etc.) discovered while performing duties on behalf of GCNNJ;
- ✓ To keep confidential all financial information (personal or business related) discovered while performing duties on behalf of GCNNJ;
- ✓ To understand that services are offered to GCNNJ members at no charge and non-member volunteers are welcome to participate in GCNNJ wellness programs (yoga, art classes, etc.) at a set fee (currently \$10 per session);
- ✓ To understand that volunteers do not set policy, make administrative decisions, or enter into contractual agreements on behalf of GCNNJ; and
- ✓ To demonstrate a respect for diversity and uphold GCNNJ's policy against discrimination based upon race, creed, nationality, socio-economic status, sexual orientation, or any other population protected by law.

Everyone at GCNNJ appreciates and values the dedication and contributions of our volunteers. We are proud to have you as part of our team!

Adopted: July 2011